

**Equity and Inclusion Advisory Council (E.I.A.C.)
Minutes for October 2, 2013 (Room 234 Campus Lane)
Amended Nov. 2013 (to include full record of attendance)**

In attendance (voting membership): Judy Yu, Nona Cohen-Bowman, Luis Garcia, Karen McCord, Richard Cross, George Olgin, Tasha Smith, Luis Garcia, Jesse Branch

Absent: Judy Nash

Advisory members present: Annette Dambrosio, Jose Ballesteros

The Committee agreed to operate via Consensus on decision making.

The meeting discussion centered on various ideas for initiating a student survey, to include campus climate, student perceptions about campus climate, student interest in taking classes at SCC (recruitment), etc.

A subcommittee of McCord, Olgin, and Smith was formed to draft the Fall semester survey targeted at students and equity. It was agreed to do a short, one page survey (multiple choice and written comment options). Dambrosio volunteered to help to edit the survey. Deadline is week of October 15 for subcommittee to get survey ideas to Dambrosio and Dambrosio will send draft to entire EIAC.

The other central discussion was to finish the biography and photo project to post on the SCC Web. The project has been difficult to complete as some members of EIAC are no longer SCC employees. Dambrosio said that Outreach Manager Shemila Johnson would be setting up appointments for individual photos and Dambrosio would edit biographies. Deadline is week of October 15!

Dambrosio shared President's Laguerre's letter to Community businesses and organizations and commented on his continued commitment to EEO and diversity. President Laguerre would like to meet with EIAC as his schedule allows.

Membership is solidified for 2013-2014. Again, it was agreed that Advisory members such as Shemila Johnson, Director of Marketing and Outreach; Peter Cammish, Dean of Institutional Research, Planning, and Effectiveness; and Jose Ballesteros, ASSC Advisor, are welcome to attend. Annette Dambrosio will attend as advisory also to ensure compliance with ACCJC Standards.

After more discussion, EEO Plan was approved unanimously. The members agreed to meet again on Weds., November 6, 12-1 (Room 234 Campus Lane).